

Jupiter

Information Technology

Data Backup for Small Businesses

A Decision Tool

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Data backup is probably one of the most important administrative functions carried out by any business. Any computer system is subject to failure at any time, and if the data you have generated is lost, then it can be an extremely difficult and time-consuming task to restore it back to a level where it is of use. Even then, there is no guarantee that some important document will be available to you, say, two years after the event. Lost data is a disaster; and recovery without a reliable backup set is error prone.

It is no exaggeration to say that the longer it takes to recover from data loss, the less likely are the chances of your business recovering. It is as stark as that.

Data is the lifeblood that your business runs on. Everything you do in your business generates data, and if you cannot recall it in a timely manner when required to do so, then the consequences can have a major impact on your survivability.

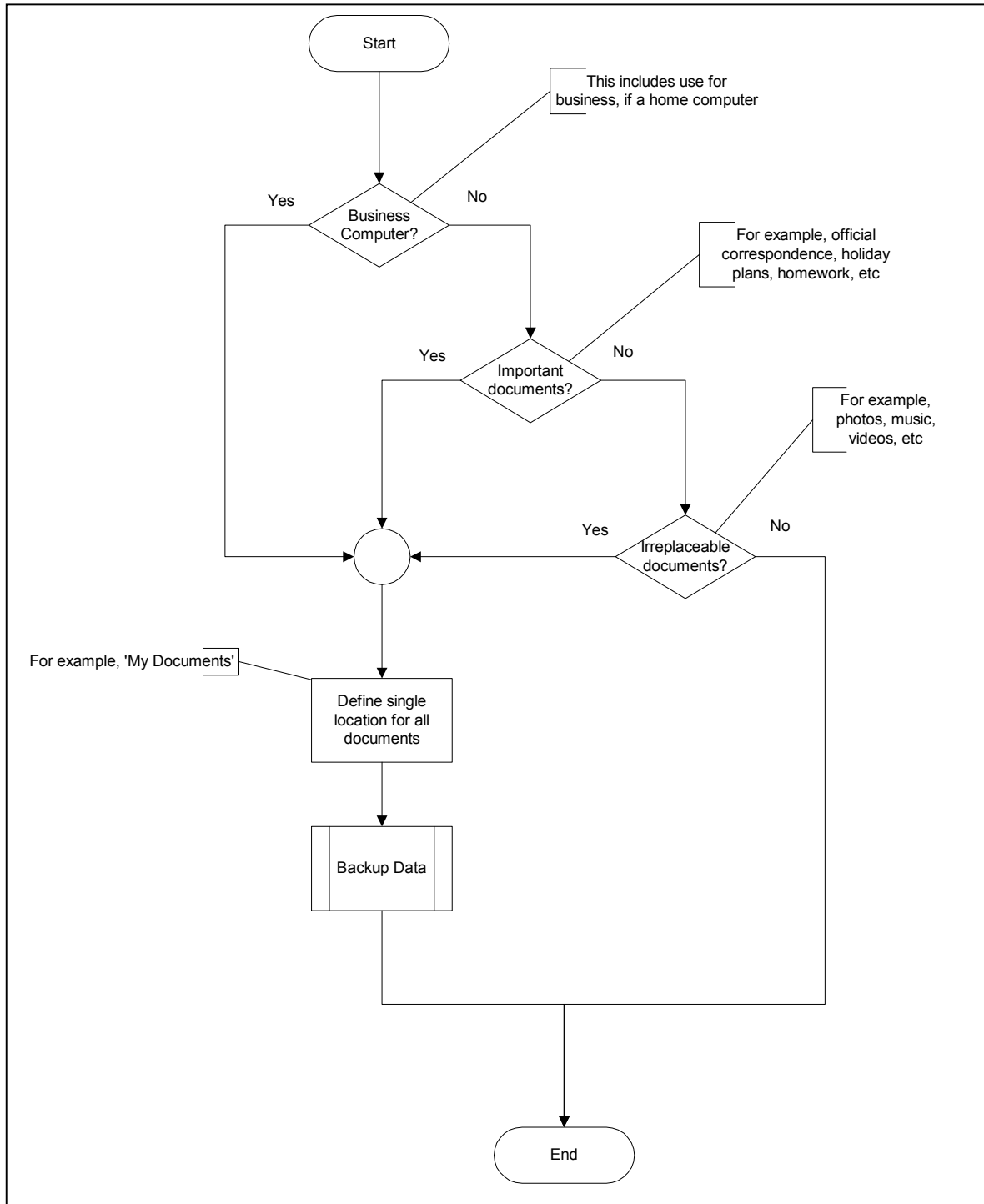
The purpose of this document is to provide a framework within which an informed decision can be made as to which backup solution is suitable for your business.

The range of possible solutions, as well as the range of backup tasks available, can be quite confusing.

Large enterprises have a large range of options open to them but mostly, these are not appropriate to a small business, and are prohibitively expensive.

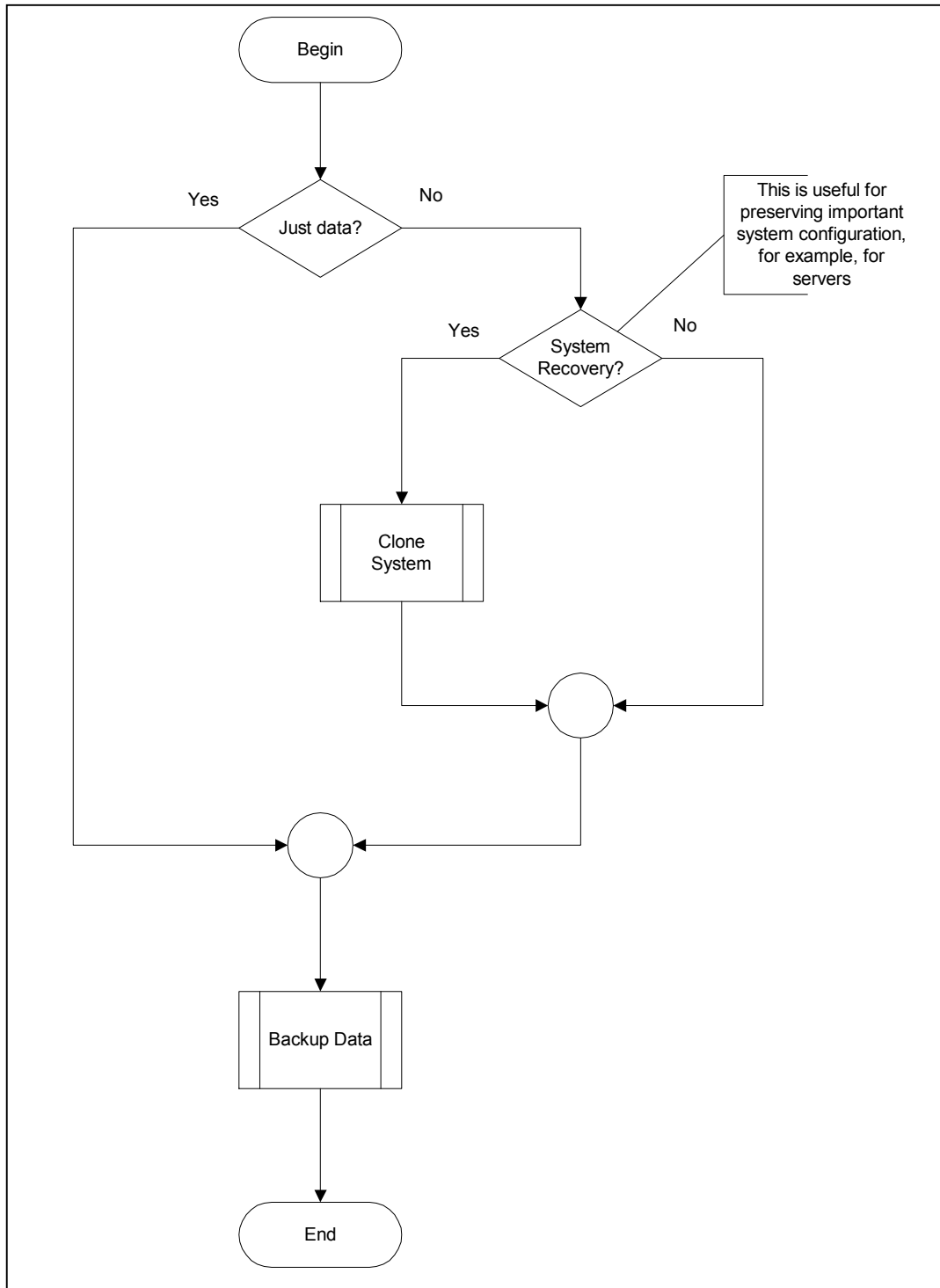
Jupiter Information Technology specialises in devising solutions for small businesses that are cost effective, and efficient. All recommended solutions have been thoroughly tested and evaluated, so that you can be confident that the bugs have been ironed out, and that the solution you have selected will work properly.

First, you must decide whether backup is appropriate for your needs. The flowchart is designed to assist you.

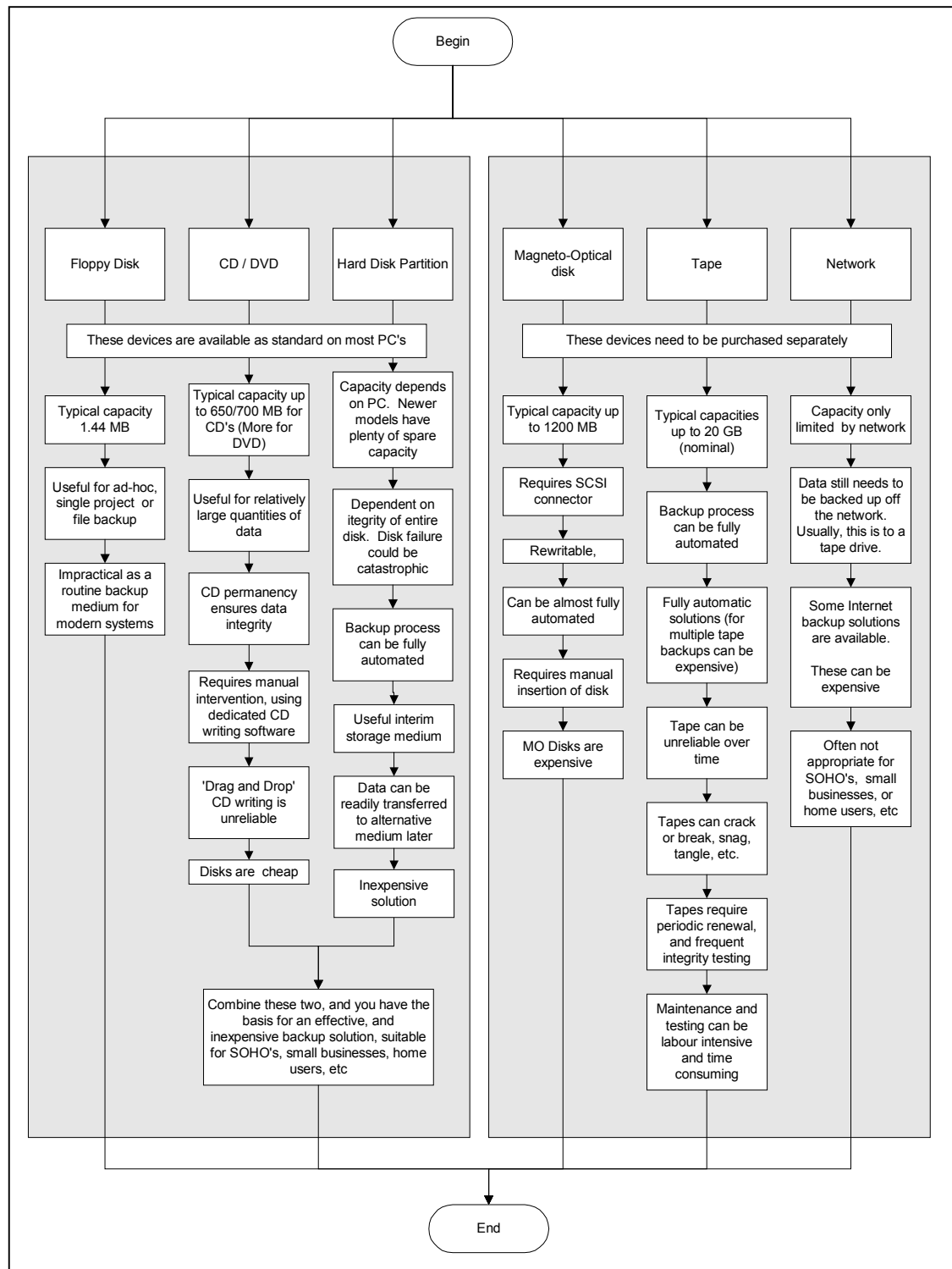


Next, you must decide the range of backup tasks you need to achieve.

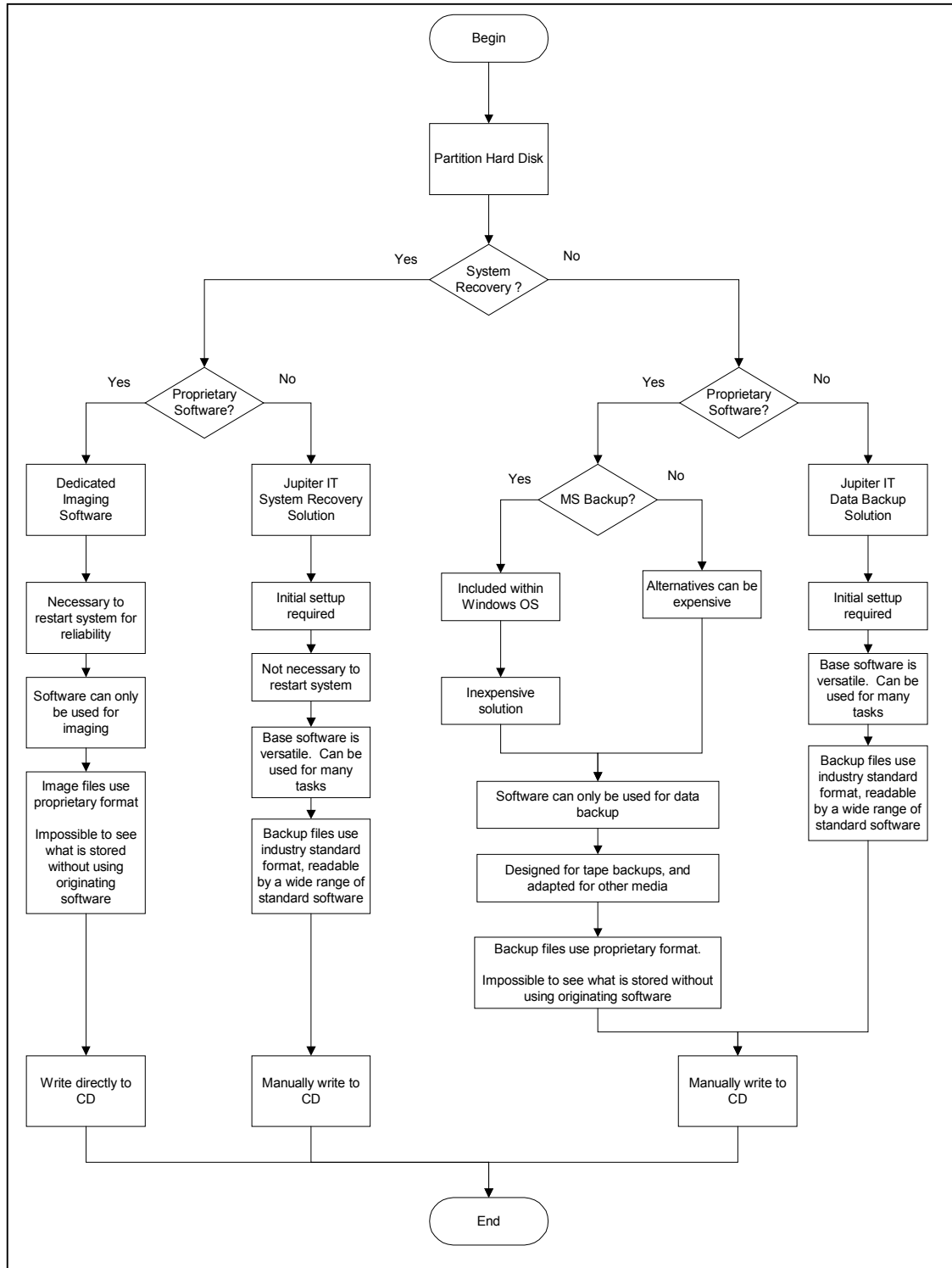
Do you need to just backup your data, or do you need to be able to recover quickly from a system failure, or do you need to do both?



Now, you need to decide what device you would like to use for your backup tasks.



Next, you need to decide how you are going to backup your data.



And, finally, you need to decide when to backup your data.

